



PHILIPPINE CHRISTIAN UNIVERSITY

1648 Taft Avenue, cor. Pedro Gil St.,

Manila, P. O. Box 907 Philippines

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Office of the Registrar

**REQUIREMENTS FOR CHANGE/CONVERSION OF STATUS FROM
TEMPORARY VISITOR TO FOREIGN STUDENT VISA**

(Under Section 9(f) of the PIA of 1940, as amended)

(Photocopy two (2) copies each except No. 1)

1. Copy of the student's Personal History Statement (PHS) signed by the Applicant in English with a 2x2-inch photograph recently taken;
2. Two (2) sets (original copy) of the official scholastic records duly authenticated by the Philippine Foreign Service Post located in the applicant's country of origin or legal residence. "SEEN and NOTED" stamp is not acceptable;
3. A notarized Affidavit of SUPPORT and proof of adequate financial support to cover expenses for the student's accommodation and subsistence, as well as school dues and other incidental expenses;
4. Photo copy of the Passport pages where name, photo, birthday, birthplace appear, date and stamp of the latest arrival of the student.
5. Certificate of Good Moral Character from the Principal of School or head of the Institution last attended;
6. Police Clearance Certificate issued by the National Police Authorities in the student's country of origin or resident duly authenticated by the Philippine Foreign Service Post having consular jurisdiction over the place of student who resided in the Philippines for less than 59 days.

However, for student who resided in the Philippines for more than 59 days at the time he applies for the said change/conversion of his admission status to that of a student, he shall also be required to submit the National Bureau of Investigation (NBI) clearance.
7. Quarantine Medical Clearance Certificate by the National Quarantine Office.
8. Foreign Student Admission Fee = \$ 150.00